



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

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To All Members of this Parish Council

3rd May 2022

Dear Councillor,

Annual Council Meeting

You are **summonsed** to attend the **Annual Council Meeting** of Donnington & Muxton Parish Council which will commence **immediately after** the Annual Parish Meeting which is scheduled for 7pm **on Monday 9th May 2022**, at **Donnington Community Hub, St Matthew's Road, Donnington**.

To transact the following items of business:

AGENDA

22/05/01 Election of the Chairman of the Council:

- a) To elect a Chairman of the Council for 2022/2023.
- b) The Chairman to sign the Declaration of Acceptance of Office.

22/05/02 Election of the Vice-Chairman of the Council:

- a) To elect a Vice-Chairman of the Council for 2022/2023.

22/05/03 Apologies: To accept the apologies of those unable to attend.

22/05/04 Declaration of Interest

To declare a personal or pecuniary interest in any item on the agenda.

22/05/05 Minutes To confirm the following Minutes of the Council and its Committees:

- a. Planning Committee meeting held on 11th April 2022.
- b. Council meeting held on 11th April 2022.

22/05/06 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

22/05/07 Appointment of Members to Standing Committees

To discuss delegating powers to committees required by the Parish Council and appoint Councillors to those committees (The Chairperson and Vice-Chairperson are ex- officio members of all Committees except Staff and Personnel in which only the Vice-Chair is a member). Current committees are:

- a. Planning Committee
- b. Staff and Personnel Committee (five members plus Vice-Chairperson).
- c. Library Committee.

22/05/08 Appointment of New Committees

To consider the appointment of new committees, the number of members and receipt of nominations to them, if applicable.

22/05/09 Standing Orders and Financial Regulations

To review and adopt the Standing Orders and Financial Regulations for this Council.

22/05/10 External Organisations

To appoint Councillors as representatives of the Parish Council on the following external organisations:

Wrekin Area Committee (WAC)

Parish and Town Council Group

Parish Charter Monitoring Group

Shropshire Playing Fields Association Executive Committee

Telford Sports Forum

Bus Users Group

Donnington Partnership - 1 plus reserve

Granville Country Park Steering Group

Snow Liaison Officers for: Donnington East

Donnington West

Muxton

The Humbers

Community Emergency Co-ordinator

22/05/11 Affiliation/Membership to other organisations

To review the Council's membership to the following organisations:

- a. The Shropshire Association of Local Councils (SALC) and affiliation fees of £2,284.53.
- b. Shrewsbury and Newport Canal Trust at an annual affiliation fee of £30.

22/05/12 Meetings 2022/2023

To confirm the proposed timetable for full Council meetings for 2022/2023.

22/05/13 Signatories for Bank Accounts

To discuss and confirm the appointment of signatories for the Co-operative Bank, Nationwide Business Savings Account and Lloyds Bank Accounts.

22/05/14 Payments by Direct Debits

To ratify the continuation of paying the attached list of service providers by Direct Debit.

22/05/15 Advertising Turreff Hall

To review the continued advertising of Turreff Hall in the production programmes of The Little Theatre Donnington at a cost of £125 per annum.

22/05/16 General Power of Competence

The three conditions for eligibility for the Parish Council to exercise the General Power of Competence are as follows:

Resolution: The Council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the Clerk.

Electoral Mandate: at the time the resolution is passed, at least two-thirds of the council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: at the time that the resolution is passed, the Clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) **AND** pass the 2012 CiLCA module relating to the general power of competence.

As a result of satisfying the above criteria Council is requested to pass the following resolution:

The Parish Council resolves from 9th May 2022, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965

The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

22/05/17 Donnington Wood Way lighting improvements

To consider improving the lighting along Donnington Wood Way in partnership with Telford & Wrekin Council's Neighbourhood Action Plan.

22/05/18 Community Event Donnington Recreation Ground (Bell Rec)

To consider a request to hold a joint partnership community event in August 2022 on Donnington Recreation Ground for the purpose of consulting with the community on how best to spend £15,000 on improving the "Bell Rec".

22/05/19 Write off Equipment

To write off broken Numatic Int "Henry" Vacuum cleaner purchased on 24th July 2014 for £109.

22/05/20 Community Governance Review

To consider requesting Telford & Wrekin Council carry out a Community Governance Review to add The Humbers to the title of the Parish Council.

22/05/21 War Memorial Muxton

To receive updates on the progress of installing the War Memorial in Muxton and further consideration of holding a dedication service when the memorial is installed.

22/05/22 Traffic Calming Muxton: To discuss methods to calm traffic in Muxton.

22/05/23 Speed Cushions Donnington

To formally respond to Telford & Wrekin Council regarding the proposed installation of speed cushions on Wrekin Drive, Donnington and suggestion of locations for dropped kerb/pedestrian dropped crossings.

22/05/24 Play area Pembridge Close/Kingsley Drive Muxton

To receive an update from Councillor J Urey regarding the installation of new apparatus and refurbishment of the play area off Pembridge Close/Kingsley Drive, Muxton.

22/05/25 Annual Report: To receive the Annual Report for 2021/2022

22/05/26 Date of next meeting

To inform Councillors that, providing item 22/05/12 is approved, the next Council meeting will be held on Monday 13th June 2022 commencing at 7pm at Cordingley Hall, Donnington. Items to be discussed will include the approval of Accounts for the Annual Return 2021/2022.

Yours faithfully,



Ralph L Morgan
Clerk to the Parish Council

